

ASIA INSURANCE REVIEW 2019

For new reservations or booking amendments **during office hours** (9.00am – 5.45pm from Mon – Fri except Public Holidays):
 Attn: Ms Joey Tiong / Ms Brenda Teo | Email: joey.tiong@meritushotels.com / brenda.teo@meritushotels.com
 Direct Line: +65 8138 9813 / +65 6845 1204 | Fax: +65 6845 1020

ROOM RESERVATION FORM

Rooms are subject to availability and will only be deemed confirmed upon acknowledgement by the hotel. An acknowledgement will be sent to you upon confirmation of your room reservation.

___ Prof. ___ Dr. ___ Mr. ___ Mrs. ___ Ms.

Family/Last Name : _____ First Name : _____
 Name of Sharer (if applicable): _____ First Name : _____
 Organisation : _____
 Mailing address : _____ City: _____
 State: _____ Postal/Zip Code: _____ Country: _____
 Phone: _____ Fax: _____ E-mail : _____

Check-in Date: _____ Check-out Date: _____ Number of Nights: _____

Arrival Flight Number / Date & Time: _____ Departure Flight Number / Date & Time: _____

- **Please note that the dates and times of arrival and departure are subject to local Date and Time.**
- *The official hotel check-in time is 2.00 pm and the check-out time is at 12.00 noon*
- *If you are arriving in the early hours of the morning, we suggest that you reserve your room for the night before to ensure that your room will be available upon check-in.*

Room Category

___ Deluxe room	(Please select: Single <input type="checkbox"/> at SGD \$270.00++	Twin/ Double <input type="checkbox"/> at SGD \$300.00++
___ Executive Deluxe room	(Please select: Single <input type="checkbox"/> at SGD \$290.00++	Twin/ Double <input type="checkbox"/> at SGD \$320.00++
___ Premier room	(Please select: Single <input type="checkbox"/> at SGD \$320.00++	Twin/ Double <input type="checkbox"/> at SGD \$350.00++
___ Meritus Club room	(Please select: Single <input type="checkbox"/> at SGD \$360.00++	Twin/ Double <input type="checkbox"/> at SGD \$400.00++

Above room rates inclusive of daily breakfast and wifi per room per night.

All residential guests enjoy complimentary use of Handy phone with unlimited IDD complimentary calls to 15 countries.

The above rates are subject to 10% Service Charge and 7% Goods and Services Tax (GST) per room per night.

Accommodation and incidental charges are chargeable to personal account and have to be settled by the individual guest upon departure.

Credit Card Details (MANDATORY)

Please guarantee to my credit card ___ American Express ___ Visa ___ MasterCard ___ Diners

Card Number: _____ Expiry Date: _____ month _____ year

Cardholder's name: _____ Signature of Cardholder: _____

IMPORTANT NOTE

- *The hotel must be notified in writing on any cancellation at least 2 days prior to arrival (i.e. 48hours prior to 1400hrs of the Check-in Date)*
- *One night rates will be charged as no show/cancellation penalty.*
- *Guest will be responsible for all cancellation and no show charges.*
- *Request for early check-in and late check-out are subject to room availability.*
- *Flight details and credit card details are required to confirmed room reservations.*

For Hotel Use: YOUR RESERVATION IS CONFIRMED/WAITLISTED

Confirmation Number :

Remarks: